

Lake County Duplicate Bridge Clubs, Inc.

510 W. Key Ave., Eustis, FL 32726 • 352.589.9589

Board Meeting Minutes Wednesday, April 12, 2017

The April 12, 2017 LCDBC, Inc. Regular meeting was opened by Steve Treiber, Vice President.

Directors in attendance included: **Steve Treiber**, President; **Toni Taylor**, Vice President; **Joyce Engstrom**, Secretary; **John Carusone**, Board member; and **Ginger Rudolph**, Treasurer. Absent was **Kathleen Rankin**, Board member. Also present were: **Janice Collins**, Club Member; **Lindley d'Ouille**, Accountant; **Denise Erwin**, Game Director; **Binny Foland**, Sunshine Committee Chair; **Bob Gentz**, Game Director; **Don Kramer**, Ethics Committee Chair; and **Nancy Williams**, Club Member.

Secretary's Report:

Lindley d'Ouille advised that the \$200 rent fee received from the Leesburg Duplicate Bridge Club is actually posted to the Maintenance account and is not allocated to the LCDBC Capital Improvement account as stated in the March 8 meeting minutes. Upon a motion duly made by Ginger Rudolph, and seconded by John Carusone, the minutes of the March 8, 2017 Regular meeting were accepted as amended and were unanimously approved.

Treasurer's Report:

Ginger Rudolph gave the Treasurer's report and advised that all is in order. Upon a motion duly made by John Carusone and seconded by Joyce Engstrom, the Treasurer's report was accepted and unanimously approved.

Vice President's Report:

Toni Taylor stated the Special Meeting of the Board scheduled for April 4, 2017 had to be canceled due to the lack of quorum of the Board members available to attend the meeting. She advised the Board that it still needed to consider amending the LCDBC Bylaws to ensure they were updated to be compatible and in compliance with the Club's current operating practices. Toni further advised that she recommended the Board table the matter pending further consideration of the specified Bylaw Amendment context. Board member John Carusone, a retired attorney, was asked and agreed to review the recommended Bylaw Amendment changes and share his thoughts at the May 10, 2017 Board Meeting. Toni concluded her report by sharing her concerns about the way a Club member was reacting to Board actions and trying to effect changes to said actions outside a properly convened Board meeting. She stated that the opinions of members are always encouraged but rather than members trying to subsequently, and after the fact, change the course of actions agreed to by the Board at a properly convened meeting, said members should voice their thoughts and concerns at the next available Board meeting.

COMMITTEE REPORTS:

Education – Joan Mager: No report.

Membership – John Carusone: John reported the updated Phone/eMail Directory process has been well received by the Club membership and is proceeding at a good pace. He requested that the Game Directors make an announcement requesting members to log-on to the LCDBC Web site and review their information to make sure it is correct. Other items reported were:

- Plans are being made to purchase Pat Harrington’s teaching program that is designed to help and encourage new bride players. Harrington’s program includes detailed lesson plans and handouts which will be beneficial to lesson participants. John will work with Joan Mager, Education Committee Chair, to develop the training program.
- John and his wife, Jane, are planning to visit other bridge groups from local churches and neighborhood communities to encourage and invite them to play bridge at LCDBC. Their recruitment program would include giving duplicate game demonstrations using bidding boxes and bridge hand boards.
- The re-establishment a Mentor Program at LCDBC was suggested.

Ethics – Don Kramer: Don reported everything remains quiet on the Ethics Committee front. He also recommended updating the Ethic Committee Policies and Procedures to clarify the appropriate sequence and areas of responsibility regarding how disciplinary actions are handled. The following update was approved by the Board:

ASSIGNING DISCIPLINARY RESPONSIBILITY FOR MISCONDUCT

1. Alleged misconduct by any PLAYER would be referred to the Ethics Committee.
2. Alleged misconduct by a Director in the course of directing a game would be referred to the Club Manager.
3. Alleged misconduct by the Club Manager would be referred to the Board of Directors.

Any misconduct by an employee of the club should be referred to his/her immediate supervisor if the alleged misconduct occurs while they are performing their duties as an employee. If the employee is “off duty” and playing in a game when misconduct is alleged the Ethics Committee would become the responsible authority. Also if requested by the Club Manager or the Board of Directors, the Ethics Committee can act in an advisory capacity in Items 2 and 3 above.

Social – Pam Miller and Toni Taylor: Toni reported that the next Pot Luck event is scheduled for Wednesday, April 19. The event is an Open Pairs charity game that will benefit the Lake Cares Food Pantry. The remaining social events for the year are scheduled in July, October and the Christmas Party in December at the Country Club of Mount Dora.

Purchasing – Jerry Fields: No report.

Maintenance – J. J. Bursell: No report.

Partnership – Kathleen Rankin: The Partnership process continues to work well. With Jerry Robie’s retirement from producing the Partnership report, Board member Kathleen Rankin will assume the responsibility effective as of the April 12, 2017 Board Meeting. The Board thanks Jerry for the outstanding job he did in creating the current Partnership program and producing the monthly reports.

Table Count Report–Toni Taylor: While there was an increase of **48** tables in March over February 2017, the month-end total resulted in a decrease of **10.5** tables March 2017 (**289.5**) as compared to March 2016 (**300.0**). The year-to-date (January 1 through March 31) comparison has a decrease of **77** tables in 2017 (**805.5** y-t-d) as compared to 2016 (**882.5** y-t-d).

OLD BUSINESS:

The Bylaw Amendment review was tabled and will be scheduled for further consideration at a future Board meeting prior to the preparation of Agenda items for the 2018 Annual Meeting of the Members.

NEW BUSINESS:

Club Manager's Report – David Bischooping:

- New cards have been purchased and are currently in use.
- The curtain rod on the Club entrance wall will be repaired during the weekend of 4/15-16.
- David noted that the Club needs a new vacuum cleaner and he recommends purchasing a commercial grade vacuum. David will research the available commercial products and their associate costs.
- Jerry Robie will be added to the Game Directors roster when Bob Gentz leaves in May for his annual summer hiatus.

Club Member Nancy Williams asked for time on the Agenda to discuss her concerns regarding the variety “snacks” provided by the Club from the health standpoint and the cost of the snacks. Nancy voiced concerns about the lack of healthy options provided. Lindley d’Ouille, Club Accountant, provided financial information stating that the cost of the snacks provided at the Club were basically funded from voluntary contributions received from the bridge players. The actual cost to the Bridge Club during 2016 was a total of \$200. At the close of the discussion, the Board agreed that the “snacks” currently being provided would continue as is for now. The Board thanked Nancy for her observations and sharing her thoughts regarding the snacks.

OTHER BUSINESS: None.

Game Directors Comments: Bob Gentz asked a question regarding how other Game Directors designated LCDBC Annual Dues that are collected from **new** Club members in December of the current year. It is Bob’s understanding that dues collected **new members only** in December were designated as a membership renewal for the next year, in essence granting the new member instant membership for December of the current year as well as for the full 12 months of the upcoming new year. After discussing the matter the Board agreed Bob’s understanding is correct. Upon a motion duly made by John Carusone, seconded by Toni Taylor and unanimously approved by the Board, dues collected from **new** members beginning December 1 of the current year will also include the full 12 months of the upcoming new year. (i.e.; dues collected from a **new** member beginning 12/01/2017 will also cover their annual membership dues through to 12/31/2018.)

Suggestion Box:

All of the suggestions submitted pertained to the “snacks” issue discussed by Nancy Williams

ADJOURNMENT and NEXT MEETING:

Upon a motion duly made, seconded and unanimously approved, the meeting was adjourned.

The next Regular meeting of the Board will be at: 11:00 a.m., on Wednesday, May 10, 2017.

Respectfully submitted,
Joyce Engstrom, Secretary